

## AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

**General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Pricelist  
Financial and Business Solutions**

**FSC group:** 520

**Special Items Numbers:**

520-7 Financial & Performance Audits,  
520-11 Accounting,  
520-13 Complementary Financial Management Services

**Contract number:** GS-23F-0096M

**Business size:** veteran owned, small business

**Contract period:** May 1, 2007 to May 1, 2012

**Contractor:** Milligan & Company, LLC

**Address:** 105 North 22<sup>nd</sup> Street

Philadelphia, PA 19103

**Phone:** (215) 496-9100

**Fax:** (215) 496-0980

**Email:** jmilligan@milligancpa.com

**Website:** <http://www.milligancpa.com>

**Contract Administration:** Denise Bailey

**Address:** Same as above

**Email:** [dbailey@milligancpa.com](mailto:dbailey@milligancpa.com)

On-line access to contracting ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery orders are available through GSA *Advantage!*, a menu-driven database system. The Internet address for GSA *Advantage!* is: <http://www.GSAAdvantage.gov> For more information on ordering from Federal Supply Schedule check on the FSS Schedules button at <http://www.fss.gsa.gov/>.

**Effective:** May 1, 2007

## CUSTOMER INFORMATION

- 1a. *Awarded Special Item Numbers (SINs):*
  - SIN 520-7-Financial & Performance Audits
  - SIN 520-11-Accounting
  - SIN 520-13-Complementary Financial Management Services
2. *Maximum Order:* \$1,000,000.00 per SIN
3. *Minimum Order:* \$300
4. *Geographic Coverage (delivery Area):* FOB Domestic only
5. *Point(s) of production (city, county, and state or foreign country):* Same as company address
6. *Discount from list prices or statement of net price:* Government Net Prices (discounts already deducted). See prices attached
7. *Quantity discounts:* None Offered
8. *Prompt payment terms:* Net 30 days
- 9a. *Notification that Government purchase cards are accepted up to the micro-purchase threshold:*  
Yes
- 9b. *Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:* Yes
10. *Foreign items (list items by country of origin):* N/A
- 11a. *Time of Delivery (Contractor insert number of days):* Specified on the Task Order
- 11b. *Expedited Delivery.* N/A
- 11c. *Overnight and 2-day delivery.* N/A
- 11d. *Urgent Requirements. The Contractor will note in its price list the Urgent Requirements clause of its contract and advise agencies that they can also contact the Contractor s representative to effect a faster delivery:* Contact Contractor
12. *F.O.B. Point(s):* N/A
- 13a. *Ordering Address(es):* Same as contractor
- 13b. *Ordering procedures:* For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA s), and a sample BPA can be found at the GSA/FSA Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. *Payment address(es):* Same as company address
15. *Warranty provision:* Contractor s Standard Commercial Warranty
16. *Export Packing Charges (if applicable):* N/A
17. *Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):* Contact Contractor
18. *Terms and conditions of rental, maintenance, and repair (if applicable):* N/A

19. *Terms and conditions of installation (if applicable):* N/A
- 20a. *Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):* N/A
- 20b. *Terms and conditions for any other services (if applicable):* Contact Contractor
21. *List of service and distribution points (if applicable):* N/A
22. *List of participating dealers (if applicable):* N/A
23. *Preventive maintenance (if applicable):* N/A
- 24a. *Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):* N/A
- 24b. *If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor s website or other location.) The EIT standards can be found at: [www.section508.gov](http://www.section508.gov):* N/A
25. *Data Universal Numbering System (DUNS) number:* 18-3171396
26. *Notification regarding registration in Central Contractor Registration (CCR) database:* Registered

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### **I. FIRM QUALIFICATIONS AND BACKGROUND**

Milligan & Company, LLC (MILLCO) is a full-service Consulting and Certified Public Accounting firm with approximately (50) employees and a national client base. MILLCO is the largest minority-owned/veteran-owned firm headquartered in Pennsylvania and one of the largest minority-owned/veteran-owned CPA firms in the U.S. Our headquarters office is located at: 105 N. 22<sup>nd</sup> Street, Philadelphia, PA 19103.

MILLCO has consistently grown over time, with the addition of offices in New Jersey; Washington, D.C.; and Baltimore, Maryland. To further meet the expanding needs of our clients, we have formed strategic departments: Assurance Services; Tax Services; Transportation and Capital Project Consulting; Business Consulting; and Supplier and Workforce Diversity Consulting.

As a full service CPA and Consulting firm, we are confident that we can provide value added service. Milligan & Company, LLC has demonstrated our ability to handle significant engagements that involve not only enormous financial oversight, but also the public trust. For example, our firm was chosen to provide financial management and oversight over \$4.5 billion of public monies earmarked for the Lower Manhattan Recovery Effort (The NYC World Trade Center Transit Rebuilding Effort); we were chosen to monitor the \$560 million dollar SEPTA Market Street Renovation Project (DBE/WBE Compliance); we are also providing financial oversight under a multi-year engagement for the US Department of Homeland Security. These aforementioned projects require excellence, experience, and attention to details.

It is with this same level of value-added quality that we hope to begin a working relationship with your organization. We believe that MILLCO has the longevity of industry experience, peer-recognized expertise, and the professional staffing to effectively work with large corporations, non-profit organizations, government agencies, as well as smaller independently-owned and operated firms.

MILLCO was established in 1985 and has grown to become one of the most progressive consulting and CPA firms in the country. MILLCO's leadership combines extensive education and experience demonstrated through our capacity to handle both major projects and the needs of

smaller clients, along with the commitment and professionalism required to work successfully with our diverse client base.

Our staff professionals have extensive Big 4 CPA firm experience and are adept at working with a wide variety of business types. Through these talented professionals, we offer an array of services including auditing, financial management system reviews, internal audit, organizational financial plan preparation, risk assessments, capital project compliance monitoring, DBE program management, financial capacity assessments, transportation consulting services, and tax planning and preparation. This experience has established our firm as an expert in auditing and financial management, taxation, transportation and capital project consulting, strategic planning, compliance reviews, budgetary planning, bonding assistance, and business planning.

We have a demonstrated commitment to Quality Performance. This commitment continues to be evidenced by the successful completion of our fifth professionally mandated peer review without any Letter of Comments. All CPA firms that are members of the American Institute of Certified Public Accountants, and perform audits, reviews, compilations, and attest engagements must have an industry monitored Peer Review every three years. Most CPA firms pass the review. However, few pass without some deficiencies being cited in a formalized Letter of Comment. We are proud to have achieved that distinction for our fifth consecutive peer review.

Our firm is committed to the highest professional standards. We are members of the American Institute of Certified Public Accountants (AICPA), Pennsylvania Institute of Certified Public Accountants (PICPA), New Jersey Society of Certified Public Accountants (NJSCPA), Maryland Association of Certified Public Accountants and the National Association of Black Accountants (NABA). Our firm's staff is represented on numerous boards of directors, including the Greater Philadelphia Chamber of Commerce, African American Chamber of Commerce, the North Philadelphia Financial Partnership, the Pennsylvania Governor's Committee on African American Owned Businesses, Children's Hospital of Philadelphia and the Philadelphia Industrial Development Corporation. Our firm is also a member and sponsor of the Philadelphia Hispanic Chamber of Commerce.

Our depth of experience and commitment to excellence as well as our dedication to our clients has led MILLCO (and key staff members) to be the recipients of several prestigious awards and wide recognition from:

Business Philadelphia's Top 100 People to Watch	City of Philadelphia Governor's Conference on Small Business
The Philadelphia Hispanic Chamber of Commerce	Philadelphia Tribune (Pennsylvania's Largest Minority Owned Newspaper)
National Association of Black Accountants	Black MBA Association
The Greater Philadelphia Chamber of Commerce	U.S. Small Business Administration U.S. Department of Transportation
The Philadelphia Urban League	U.S. Department of Commerce

**MILLCO is a minority-owned firm certified by:**

- Pennsylvania Department of General Services
- Pennsylvania Department of Transportation
- Southeastern Pennsylvania Transportation Authority (SEPTA)
- New Jersey Department of Transportation
- City of Philadelphia
- Minority Supplier Diversity Council

**The firm offers a wide range of services, including:**

***ASSURANCE SERVICES***

- Compilation of Financial Statements
- Review of Financial Statements
- Audit of Financial Statements
- Internal Financial Reporting
- Agreed-upon Procedures Reporting
- Attest Engagements
- Cash Flow Analyses & Statements
- Financial Forecasts
- Financial Management Systems Reviews
- Internal Control Assessments

***TAX SERVICES***

- Preparation of Federal, State & Local Tax Returns
- Consultation Regarding Choice of Business Entity
- Tax Planning
- Tax Audit Representation
- Negotiation of Tax Assessment & Disputes
- Assessing Tax Impact of Major Transaction

***TRANSPORTATION & CAPITAL PROJECTS CONSULTING***

- Compliance Reviews of Transit Agency Civil Rights Programs: Title VI, DBE & EEO
- Training for DBE Program Development
- Grants Management Oversight (Triennial Reviews)
- Performance Evaluation of Transportation Demonstration Projects
- Transit System Safety & Security Audits
- Transit Agency Surveys
- Financial Capacity Assessments
- Grant Management Seminars
- Financial Management Oversight of Transit Agencies
- Financial and Indirect Cost Allocation Plans
- Capital Grant Compliance

***SUPPLIER & WORKFORCE DIVERSITY CONSULTING***

- Compliance Reviews
- Program Oversight
- Training for Supplier Diversity Program Development
- Workforce Diversity Planning

## ***BUSINESS CONSULTING***

Drawing on all of our practice areas; Assurance, Tax, Transportation and Capital Projects Consulting, Milligan and Company offers Business Consulting to: Government, Institutions, Corporations of all stages, Transportation Entities, Economic Development organizations.

- Preparation of Loan Proposals
- Risk Assessments
- Incorporation of Businesses
- Business Planning Services
- Development of Operating & Administrative Procedures Manuals
- Corporate Strategic Planning
- Operational Audits
- Mergers & Acquisitions
- Financial Planning & Capital Budgeting
- Design & Installation of Accounting Systems
- Organizational Structure Planning
- Information Systems Planning, Design & Installation
- Financial Projections
- Assessment of Loan Policies & Procedures
- Human Resources Advisory Services

## **Biographies: Milligan & Company, LLC Leadership**

### **John Milligan, CEO and Managing Principal**

John Milligan is a Certified Public Accountant licensed in Pennsylvania, New Jersey, Delaware, Washington DC, and Maryland. John graduated from Temple University in 1975 (Magna Cum Laude) with a degree in Accounting.

After graduation, John joined the international accounting firm of PricewaterhouseCoopers (formerly Coopers & Lybrand), where he worked for nine years in their Philadelphia Office. John worked for three years as a manager in PricewaterhouseCoopers (PWC)'s Emerging Business Department. This department specialized in servicing small and medium sized businesses.

As Milligan & Company's Managing Principal, John is responsible for establishing the firm's strategic direction and overseeing the firm's business affairs. He oversees all projects and insures that sufficient resources are available to address client's needs. In addition to managing the firm, John serves as project manager on Financial Capacity Assessments of multi-billion dollar light rail projects throughout the country and has a small local government and small business client base. He is currently involved with the assessment of light rail projects at Bay Area Rapid Transit in San Francisco, Massachusetts Bay Transportation Authority in Boston, and Tren Urbano in Puerto Rico to name a few. He also reviews the Cost Allocation plans of various counties and agencies receiving federal grant assistance from the Department of Transportation, such as the County of Miami Metro-Dade in Florida and City of Albuquerque, New Mexico.

In prior years, John has worked on large special projects for Arco Chemical Corporation, Philadelphia Gas Commission, the Federal Transit Administration, Environmental Protection Agency, Southeastern Pennsylvania Transportation Authority (SEPTA), Office of Homeland Security, National Park Services, and the Resolution Trust Corporation.

His professional activities include membership in the American and Pennsylvania Institute of Certified Public Accountants, New Jersey Society of CPAs, Maryland Association of CPAs, and the National Association of Black Accountants.

John's community activities include serving on the board of directors of the Children's Hospital of Philadelphia, Montgomery Hospital in Norristown Pennsylvania and the African American Chamber of Commerce.

## **Charles Holmes, Principal**

Charles Holmes is a Certified Public Accountant licensed in Pennsylvania and New Jersey. Charles graduated from Drexel University in 1987 with a Bachelor of Science Degree in Accounting.

After graduating from Drexel University, Charles joined the international accounting firm of PricewaterhouseCoopers (PWC), formerly Coopers & Lybrand, where he worked for five years in their Philadelphia office. Charles worked in the audit department as a supervisor or senior on several large engagements. His experience includes manufacturing, construction, insurance, environmental, non-profit, partnerships, financial services, health care, S.E.C., and Regulated Investment Companies (mutual funds). Some of his clients included Tastykake, Congoleum, Pennsylvania Manufacturers Insurance Company, Provident Mutual, IA Construction, and the Resolution Trust Corporation.

As a Principal with Milligan & Company, he is responsible for the Assurance Services Department, which involves primarily audit and consulting engagements. Charles has overall responsibility for the day-to-day operation of the Assurance department, which entails client relations, engagement performance and planning, quality control, and staff training. He is currently leading the firm's effort as the Financial Management Oversight Contractor for transit infrastructure rebuilding projects at the World Trade Center site in New York. This effort involves monitoring the grantees responsible for the construction effort. Finally, Charles oversees our participation in the AICPA Quality Review Program, which has led to the firm completing three consecutive peer reviews with no letters of comment.

His professional activities include membership in the American and Pennsylvania Institutes of Certified Public Accountants.

Charles formerly served on the Executive Committee of the Pennsylvania Institute of Certified Public Accountants. He also serves as an advisor to Partnership for Youth.

## **Denise Bailey, Principal**

Denise Bailey graduated from Drexel University with a Bachelor of Science degree in Commerce & Engineering in 1988.

After graduating from Drexel, she worked in the Construction Management Department of Urban Engineers, Inc. providing project management of heavy and highway construction projects, primarily for the Pennsylvania Department of Transportation. Her experience includes working as a construction inspector at the Philadelphia International Airport.

In 1992, she joined Milligan & Company. As a principal, she is responsible for the firm's Transportation and Infrastructure Practice. The engagements she manages include those with the Federal Transit Administration, Pennsylvania Department of Transportation, Southeastern Pennsylvania Transportation Authority, City of Philadelphia, Philadelphia Shipyard Development Corp., Pennsylvania Department of Budget's Redevelopment Capital Assistance Program and New Jersey Transit Corporation.

Her professional affiliations include Women's Transportation Seminar of Philadelphia (past Chapter President), American Public Transportation Association (APTA), Pennsylvania Public Transportation Association (PPTA), American Society of Highway Engineers, Pennsylvania Highway Information Association, and participant at the U.S. Congressional Black Caucus Transportation Braintrust.

## **II. SERVICES UNDER THE GSA SCHEDULE**

### **SIN 520-7 FINANCIAL & PERFORMANCE AUDITS**

Milligan has experience in providing Financial & Performance Audits including, but not limited to, the following: CFO Act financial statement audits; forensic audits conducted on behalf of OIG as part of its responsibilities under the IG Act. We have provided numerous financial statements audits prepared in conformity with standards of accounting discussed auditing standards issued by Statement of Federal Financial Accounting Standards (SFFAS) and the standards issued by the American Institute of Certified Public Accountants (AICPA).

We have a demonstrative track record in performing segments of financial statements; financial information (for example, statement of revenue and expenses, statement of cash receipts and disbursements, statement of fixed assets); budget requests; variances between estimated and actual financial performance; internal controls over compliance with laws and regulations, (including proposals, amounts billed, amounts due on termination claims, and so forth); internal controls over financial reporting and/or safeguarding assets, including controls using computer based systems; and compliance with laws and regulations, program results and program fraud audits.

### **520-11 ACCOUNTING**

Milligan has experience in providing Accounting Services including, but are not limited to: Transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, perform special studies to improve accounting operations, resolve accounting issues, resolve and implement audit findings, assess or enhance accounting internal controls, improve operating efficiency and effectiveness, apply information technology to provide better or more timely service.

### **520-13 COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES**

Milligan has experience in providing Complementary Financial Management Services, including but not limited to: Providing technical assistance in complying with the requirements of the Government Performance & Results Act, assist with devising and implementing performance measures and related processes and systems, assist with strategic and operational financial planning, resolve audit recommendations and assist with implementing corrective actions, performing cost-benefit and special financial analyses, perform economic and regulatory analyses, assess the adequacy of strategic plans and related performance measures, assist in reviewing and improving current processes and related procedures and systems.

Providing technical assistance related to managerial cost accounting or other special financial areas of interest, assist in financial policy formulation and development, conduct special cost

studies, actuarial services, assist with quality assurance efforts, perform bench marking of financial activities and performance results.

**III. MILLIGAN & COMPANY- LABOR CATEGORIES AND PRICING  
(EFFECTIVE 5/1/2007)**

*(Financial and Business Solutions Rates)*

<b>Labor Categories</b>	<b>2007 Hourly rate</b>	<b>2008 Hourly rate</b>	<b>2009 Hourly rate</b>	<b>2010 Hourly rate</b>	<b>2011 Hourly rate</b>
Senior Partner	\$ 321.75	\$ 331.40	\$ 341.35	\$ 351.59	\$ 362.13
Partner	\$ 257.40	\$ 265.12	\$ 273.08	\$ 281.27	\$ 289.71
Manager	\$ 150.00	\$ 154.50	\$ 159.14	\$ 163.91	\$ 168.83
Supervisor	\$ 95.00	\$ 97.85	\$ 100.79	\$ 103.81	\$ 106.92
Senior	\$ 84.00	\$ 86.52	\$ 89.12	\$ 91.79	\$ 94.54
Staff	\$ 74.00	\$ 76.22	\$ 78.51	\$ 80.86	\$ 83.29
Administrative	\$ 51.00	\$ 52.53	\$ 54.11	\$ 55.73	\$ 57.40